

MABE Charitable Giving Guidelines

MABE has committed to make donations of an amount up to \$4,000.00 throughout the year to Arizona based charitable organizations. MABE will consider donations which have an impact on local programs focusing on children, education, and health & human services.

EVALUATION CRITERIA:

- Registered non-profit 501-3c organizations that comply with local tax laws.
- Organizations that demonstrate leadership, evidence of impact, financial soundness, and the capacity of implement initiatives and evaluate their success.
- Organizations with clear objectives, indicators of success, and a plan to measure & report on the outcomes.
- Organizations which serve the local Arizona community in which the MABE membership serves or has a presence.
- Organizations focused on civic and community outreach.
- Organizations offering emergency and disaster relief.
- Organizations who have been in good standing for a minimum of three years.
- Organizations with no more than 20% of funds allocated for administrative expenses and salaries.

ORGANIZATIONS WE DO NOT SUPPORT:

- Organizations without 501c3 status.
- Political action committees, candidates, causes, and lobbying.
- Religious groups for religious purposes or to serve a limited constituency at the boards discretion.
- Sports events, athletic groups or clubs.
- Disease related causes or research.
- Individuals or individual needs.
- Sponsorship, fundraising, special events.
- Donations will be made to organizations which have been nominated by a MABE member in good standing.

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Donations will be made to organizations which meet the MABE Charitable Giving Guidelines and follow the processes outlined below.

PROCEDURES:

- MABE Member, in good standing, provides written request and required documentation to MABE Charitable Giving Coordinator (MCGC).
- MCGC will review request to ensure the organization meets the giving guidelines.
- If organization meets the required guidelines, MCGC will submit request to the Board of Directors and request time at an upcoming meeting for a representative from the organization to present to the membership.
- MCGC will distribute (via email) the donation request and documentation to membership no later than two days prior to the organizations presentation for review.
- After the presentation, the MCGC will distribute an online survey/voting link to all membership. The membership will have 5 days to vote.
- The MCGC will provide the Board of Directors with the survey/voting results for final review.
- If multiple organizations are nominated, each organization will have the opportunity to present, if guidelines have been met.
- Donations will be made during the calendar year.
- Changes to the annual donation amount shall be voted on by the Board of Directors.

REQUIRED DOCUMENTATION:

- Organization, contact name, address, and 501c3 documentation.
- Statement of groups history and purpose.
- Budget for organization; ie Balance Sheet
- Copy of most recent audited financial statement.
- Demographic of group(s) served.